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Executive Headteacher: Ms J Beaumont
Deputy Headteacher: Mrs C Shaw

Friday 2nd February 2024

Dear Parents/Carers,

Start of the school day – Reception children

After half-term, the children in Squirrels and Hedgehogs classes will line up on the playground at the start of the school day.

School staff will come out to collect the children and this is when you can pass on any **urgent** messages. Any messages which are not urgent can be passed to Mrs Pullen in the school office.

The routine for collection at the end of the day remains unchanged.

Thank you for your cooperation.

Yours sincerely

C Shaw

Mrs C Shaw
Deputy Headteacher

