



**Thorpe Acre Infant School**

# **Charging and Remissions Policy**

Approved by : Chair of Governors  
Date : January 2022  
Next review due by : January 2023

Reaching High, Learning and Growing Together

## **Safeguarding Statement**

At Thorpe Acre Infant School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Thorpe Acre Infant School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying.

## **GDPR Statement**

The school has arrangements in place to ensure that all personal data records held by the school are obtained, processed, used and retained in accordance with the principles of data protection (based on the Data Protection Acts).

## **Equality Impact Statement**

We have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

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## **1. Introduction**

The Governors of Thorpe Acre Infant School support the principles of free school education for all. We aim to provide a broad, balanced, deep curriculum for all pupils within our care. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the school would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

## **2. Voluntary Contributions**

Whilst supporting the principle of free school education, the Governors recognise that some enrichment activities, such as residential and educational visits, need extra money to enable them to go ahead. In the past, parents have contributed towards these costs and we hope they will continue to do so as this will help to maintain the breadth of the children's education.

If an activity cannot be funded without voluntary contributions from parents, the Headteacher will send a letter home to invite the contribution that is needed. There is no obligation to contribute and no child will be left out because their parent is unwilling or unable to pay. However, if insufficient parents make the contributions the activity may not take place.

## **3. Art and Design Technology; Food Technology**

Schools are not permitted to charge for materials and equipment which are needed to meet the demands of the National Curriculum during school hours, though parents and carers may wish to provide them voluntarily. However, if parents and carers wish to keep things which have been made at school they may be asked to pay the costs involved, for example, the school will provide ingredients for cookery but if parents wish to make use of the products they may be asked to pay for them. Parents whose children are eligible for pupil premium funding may make an application to the Headteacher for all or part remission of fees.

## **4. Educational Visits**

The school will continue to arrange educational visits and visitors to the school to enrich the learning experiences in school. For visits occurring during school time the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable. However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled. Parents whose children are eligible for pupil premium funding may make an application to the Headteacher for all or part remission of fees.

## **5. Residential Visits**

Parents will be charged for the full cost of a residential visit. Parents whose children are eligible for pupil premium funding may make an application to the Headteacher for all or part remission of fees.

## **6. Music**

No charges will be made for music taught within the National Curriculum. However, parents will be asked to contribute 100% of individual or small group music tuition provided by the LA Peripatetic Music Service or private music teachers. Parents

whose children are eligible for pupil premium funding may make an application to the Headteacher for all or part remission of fees.

#### **7. Damages and Breakages**

The school will charge parents for the repair or replacement of lost or damaged equipment or other property belonging to the school where the loss or damage has resulted from inappropriate behaviour on the part of the pupils or families concerned.

#### **8. Review of the Policy**

This policy will be reviewed periodically by the Governors' resource management committee and may be amended if appropriate. Any eventuality not covered for by this policy will be considered by the Headteacher and Governors and a decision made in line with the LA Policy on Charging